**To**: Chief Financial Officer for

COMPANY NAME

654 THEIR ADDRESS ST.

CITY, ST 12345

**From**: First-Middle: Last for

FIRST MIDDLE LAST, Estate

c/o 1234 Your Address Drive

City, State Republic [12345]

**RE: Account No. xxxxxxxxxxxxx;**

**AND FIRST MIDDLE LAST [S.S.N.: xxx-xx-xxxx]**

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**REQUEST REGARDING A STATEMENT OF ACCOUNT**

**Pursuant to the Uniform Commercial Code § 9-210, this is a record authenticating by the debtor requesting that the recipient approve or correct a statement indicating what the debtor believes to be the aggregate amount of unpaid obligations secured by collateral as of a specific date and reasonably identifying the transaction or relationship that is the subject of the request. Recipient has fourteen (14) days to comply with this request and provide an authenticated record.**

**STATEMENT OF ACCOUNT**

**DATE**: xx Month, 2024

**PAYEE**: COMPANY NAME

**DEBTOR(S)**: FIRST MIDDLE LAST

**ACCOUNT(S)**: Account No. xxxxxxxxxxxxxxxx

**COLLATERAL**: The property described herein which has the address of 1234 YOUR ADDRESS ST. granted and conveyed to FIRST MIDDLE LAST.

**BALANCE DUE**: $0.00

I declare under penalty of perjury under the laws of the United States of America that the foregoing is true and correct.

By:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
 **First-Middle: Last**

**Authorized Representative, Attorney-in-Fact**

**NOTICE**

Using a notary on this document does not constitute any adhesion, nor does it alter my status in any manner. The purpose for notarization is verification and identification only and not for entrance into any foreign jurisdiction.

**JURAT**

Your County )

) affirmed and subscribed

Your State )

Subscribed and sworn to before me on this day of Month , 2024, First Middle Last proved to me on the basis of satisfactory evidence to be the person(s) who appeared before me.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (seal)

Notary Signature